



WESTCHESTER REGIONAL EMERGENCY MEDICAL SERVICES COUNCIL

POLICY STATEMENT

Supersedes/Updates: NEW

No. 07-01
Date: 5/24/2007
Re: Emergency
Ambulance
Restocking
Pgs: 5

SCOPE:

In accordance with the Federal Anti-Kickback Statute "Safe Harbor" the following Emergency Ambulance Restocking Policy shall be in effect within the Westchester EMS Region. The program has been developed following the opinion of the United States Office of the Inspector General (OIG)¹. This program pertains to all New York State certified emergency ambulances² and the approved 911 receiving hospitals operating in the Westchester Region / County (see **Appendix A**). It does not apply to intra-facility or contracted non-emergency ambulance transports. The Anti-kickback Statute³ makes it a criminal offense to knowingly and willingly offer to pay, solicit or receive any remuneration to induce referrals of items or services reimbursable by the Federal Health Care Program.

PURPOSE:

To provide a means of maintaining essential emergency medical supplies on emergency ambulances through a one-for-one exchange system with area hospital emergency departments and hospital pharmacies.

POLICY ELEMENTS:

1. Hospitals will exchange, on a one-for-one basis, certain supplies and pharmaceuticals used by participating EMS agencies on patients transported to the hospital.
 - a. Basic supplies are shown on the attached **Appendix B**. Hospitals will exchange designated supplies with all EMS agency ambulances on a one for-one (one item used, one replacement item provided) basis.
 - b. The Westchester Regional Medical Advisory Committee "ALS Treatment Protocol Formulary" designates pharmaceuticals and related ALS supplies. Hospitals will exchange designated medications with all ALS EMS agency ambulances on a one-for-one (used item exchanged for sealed, prepared box) basis. The only exception to this will be those substances under the jurisdiction of the NYS DOH Bureau of Controlled Substances (BCS). Those controlled substances will be replaced as per each agency's Part 80 Plan.
 - c. This exchange policy also applies where an agency might expend exchangeable supplies and/or pharmaceuticals on emergency calls not resulting in patient transport by that agency (e.g., helicopter transport after initial treatment by ground ambulance crew). In such cases, participating hospitals will exchange in the same manner as when a patient is delivered by the agency.
2. For the purposes of documenting exchanged equipment, ambulance personnel may utilize either:
 - a. The Westchester Regional Emergency Medical Services Council's Ambulance Restock Inventory Form (see attached) ; or

- b. A NYS DOH Patient Care Report (PCR) Continuation Form; or
 - c. An agency generated acceptable alternative exchange documentation form
3. The exchange documentation shall be kept by the EMS Agency with the Agency's copy of the NYS DOH PCR and/or approved alternative patient care record. A copy of the exchange documentation shall be given to the Emergency Department to be included with the PCR in the hospital record.
 4. The Westchester Regional Medical Advisory Committee (REMAC) will conduct program evaluation, revisions and updates on an annual basis.
 5. All 911 receiving hospitals shall post conspicuous documentation that they participate in the Westchester Regional EMS Emergency Ambulance Restock Program.

Notes:

The restocking arrangement must not take the volume or value of patient referrals into account, or other business generated between the partner;

Under no circumstances may both the hospital and the ambulance provider bill for the replenished items;

All parties must otherwise comply with all applicable Federal health care program payment and coverage requirements;

1. Antikickback Statute – Safe Harbor – Department of Health and Human Services – Office of Inspector General 42 CFR Part 1001.952 42 U.S.C. 1320a – 7b (b), 1128 B (b).
2. Emergency Ambulance – ambulance that responds to emergencies on the average of three times per week. (This excludes designated transport ambulances).
3. Anti-kickback Statute – Department of Health and Human Services – Office of Inspector General 952 42 U.S.C. 1320a – 7b (b), 1128 B(b).

Appendix A:**911 Receiving Hospitals In Westchester Region / County**

Hospital	Address	City	Zip	ER #	ER Fax #
Comm. Hospital at Dobbs Ferry	128 Ashford Ave.	Dobbs Ferry	10522	693-5187	674-9118
Hudson Valley Hospital Center	1980 Crompond Rd.	Cortlandt Manor	10567	734-3300	734-3398
Lawrence Hospital	55 Palmer Ave.	Bronxville	10708	787-1035	787-5068
Mt. Vernon Hospital	12 N 7th Ave.	Mt Vernon	10550	664-8000 x3040	664-0456
Northern Westchester Hospital	400 E Main St.	Mt Kisco	10549	666-1254	699-1865
Phelps Memorial Hospital	701 N Broadway	Sleepy Hollow	10951	366-3590	366-1554
Sound Shore Medical Center	16 Guion Pl	New Rochelle	10801	637-1370	632-9662
St. John's Riverside Hospital	967 N Broadway	Yonkers	10701	964-4349	964-0279
St. Joseph's Medical Center	127 S Broadway	Yonkers	10701	378-7471	378-7291
Westchester Medical Center	Grasslands Rd.	Valhalla	10595	493-7307	493-8298
White Plains Medical Center	Davis Ave. & E Post Rd.	White Plains	10601	681-1155	681-2912

Appendix B:	Ambulance Supply List
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<i>Airway</i>	Adult/pediatric nasal cannula Adult/pediatric non-rebreather masks Endotracheal tubes, various sizes Endotracheal tube stylet Adult/Pediatric/Infant Disposable bag-valve-mask Flexible suction catheters, various sizes Suction tubing Rigid suction catheter Mini Nebulizer Oxygen Tubing
<i>Cardiac Monitoring</i>	EKG electrodes, adult and pediatric EKG defibrillation gel
<i>Intravenous Therapy / Phlebotomy</i>	Alcohol pads Angio catheters, assorted gauges Betadine swabs Blood collection tubes Blood tube holders Intraosseous needles IV administration set, micro/macro drip sizes Leur adapters Needles, assorted gauges/lengths Occlusive dressings for IV site Saline locks Syringes, assorted sizes
<i>Irrigation</i>	1000cc sterile saline 500cc sterile saline
<i>Linens</i>	Blankets Bath Blankets Sheets Pillowcases
<i>Bandaging</i>	Band-aids Dressings, trauma, 4X4, other assorted Roller bandage (Kling-type), assorted sizes Triangular bandages Tape, assorted sizes
<i>Miscellaneous</i>	Bedpans Disposable razors Emesis Basins Urinals

Notes:

- This list does not suggest specific brands or manufacturers. Selection of brands and manufacturers will be the prerogative of the hospitals.
- Pharmaceuticals and related supplies are listed on the Westchester Regional Medical Advisory Committee “ALS Treatment Protocols” formulary.

Westchester Regional EMS Council, Inc.

Emergency Ambulance Restock Inventory Form

Category	Item	Req	Rec	Category	Item	Req	Rec
Cardiac	Electrodes			Rx	Activated Charcoal 100Gm		
IV Supplies	Alcohol Pad			Rx	Adenosine 6mg/2cc vial		
IV Supplies	Betadine Swab / Pad			Rx	Albuterol 2.5mg/3cc NS		
IV Supplies	Blood Tubes: Blue			Rx	Amiodarone 150mg/3ml D5W		
IV Supplies	Blood Tubes: Green			Rx	Aspirin 81mg/ per tab		
IV Supplies	Blood Tubes: Lavender			Rx	Atropine Sulfate 1mg/10cc		
IV Supplies	Blood Tubes: Red			Rx	Bumex .25mg/ml		
IV Supplies	Blood Tubes: Tiger (Red/Black)			Rx	Calcium Chloride 1G/10cc		
IV Supplies	Infusion Set: Saline Lock			Rx	Dextrose 25% 250mg/cc 10cc		
IV Supplies	Infusion Set 10gts/cc or 15gts/cc			Rx	Dextrose 50% 25Gm/50cc		
IV Supplies	Infusion Set 60gts/cc			Rx	Diltiazem 25mg		
IV Supplies	IV Cath: 14g			Rx	Diphenhydramine 50mg/cc		
IV Supplies	IV Cath: 16g			Rx	Epinephrine 1:10,000 1mg/10cc		
IV Supplies	IV Cath: 18g			Rx	Epinephrine 1:1000 1mg/1cc		
IV Supplies	IV Cath: 20g			Rx	Epinephrine 1:1000 30cc		
IV Supplies	IV Cath: 22g			Rx	Furosemide 100mg/10cc		
IV Supplies	IV Cath: 24g			Rx	Glucogan 1mg/cc		
IV Supplies	IV Solution: NS 0.9%:1000cc			Rx	Ipratropium 1mg		
IV Supplies	IV Solution: NS 0.9%:100cc			Rx	Labetolol 100mg		
IV Supplies	IV Solution: NS 0.9%:10cc			Rx	Lidocaine 2% 100mg/5cc		
IV Supplies	IV Solution: NS 0.9%:250cc			Rx	Lidocaine 20% 2Gm		
IV Supplies	IV Solution: NS 0.9%:500cc			Rx	Magnesium Sulfate 5Gm/10cc		
IV Supplies	IV Solution: NS 0.9%:50cc			Rx	Metaproterenol 0.3cc/3cc		
IV Supplies	Luer Adapter			Rx	Methylprednisolone 125mg		
IV Supplies	Occlusive dressings for IV site			Rx	Naloxone 2mg/10cc		
IV Supplies	Sharp Container Size:			Rx	Nitroglycerin 0.4mg		
IV Supplies	Tourniquet			Rx	Nitroglycerin Ointment 30Gm		
IV Supplies	Vaccutainer			Rx	Oxytocin 10units/1cc		
Needles	18g			Rx	Sodium Bicarb 50meq/50cc		
Needles	21g			Rx	Terbutaline 1mg/1cc		
Needles	25g			Rx	Tetracaine drops 1/2%		
Needles	Butterfly 21			Rx	Thiamine 100mg/cc		
Needles	Butterfly 25			Rx	Verapamil 10mg/2cc		
Other				Syringes	Syringes: 1 cc		
Other				Syringes	Syringes: 3 cc		
Other				Syringes	Syringes: 5 cc		
Other				Syringes	Syringes: 10 cc		
Resp.	BVM:Adult			Syringes	Syringes: 20 cc		
Resp.	BVM:Infant			Syringes	Syringes: 30 cc		
Resp.	BVM:Pediatric			MISC	Bags: Red / Hazardous Waste		
Resp.	Easy Cap ETCO2:Adult			MISC	Bags: Zip Lock / Specimen		
Resp.	Easy Cap ETCO2:Pediatric			MISC	Bandage, Rolled (Kling) - Size:		
Resp.	ETT - Size:			MISC	Band-aids		
Resp.	Nasal Cannula:Adult			MISC	Chuxes		
Resp.	Nasal Cannula:Pediatric			MISC	Dressing, Gauze - Size:		
Resp.	Nebulizer			MISC	Dressing, Trauma - Size:		
Resp.	NRFM:Adult			MISC	Linens (sheets, pillow)		
Resp.	NRFM:Pediatric			MISC	Medical Exam Gloves		
Resp.	OPA - Size:			MISC	Tape - Size:		
Resp.	Stylet:Adult			MISC	Towels		
Resp.	Stylet:Peds			MISC	Triangular Bandages		
Resp.	Suction Catheters - Size:						
Resp.	Tubing, Suction / Oxygen						

Date	
Time	
PCR #	
Patient	
DOB	
EMT	
EMT #	

Hospital	
Hospital ID	
Agency	
Agency ID	



NOTE: Copy of form should be attached to both WHITE and PINK PCR copies for agency and hospital records.