



# Westchester Regional EMS Council

M e m o r a n d u m

**To:** EMS Agency Personnel, Hospital Staff, and REMAC / REMSCO Members

**Fr:** Daniel Blum, REMSCO Chair

**Re:** Regional EMS Office Relocation

**Date:** January 18, 2010

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Please be advised effective **Friday, January 22, 2010**, the Regional EMS Office will relocate from its current location in the EMS trailer to room 102 located in the main building at the Westchester County Emergency Services Training Center.

The Regional EMS Office mailing address and telephone numbers will remain unchanged. Regular business hours will continue to be 9am to 5pm.

When visiting the Regional EMS Office, you are reminded of the following:

1. It is strongly recommended that you call prior to arriving to ensure staff is available to assist you;
2. For security purposes, all visitors must report to the main office before accessing any other part of the building;
3. Please park in the lot located at 35 Walker Road and access the building through the double doors in the middle of the back of the building.

On behalf of the Regional EMS Council and Department of Emergency Services, I thank you for your cooperation. If you have any questions in this regard, please contact the Regional EMS Office at (914)231-1616.